

## **CREDIT CARD AUTHORIZATION FORM**

**Enrichment Educational Experiences** 

The tuition can be paid in full, one payment for each semester, or 10 equal payments that are due on the 1<sup>st</sup> day (or next business day) of each of the following months: August, September, October, November, December, January, February, March, April, May. Each month's payment will be exactly the same regardless of your child's attendance or school holiday schedule. I further understand that there is an administrative processing fee for any payment returned by your bank or credit card. The monthly payment will be: \$\_\_\_\_\_. \*(To be filled out by Administrative Office). A 10% sibling discount is given to each additional sibling. We accept Visa or MasterCard.

- ♦ If you need to change the credit card on file, you must complete a new CC Authorization form by the 20<sup>th</sup> of the month. We cannot accept credit card information over the phone.
- fail to do so, and your credit card is charged, no refunds will be given.
- decline, cash, check or money order will be required.

♦ You must notify our office if your child is no longer attending the program before the 20<sup>th</sup> of the month. If you ♦ Listing a secondary account number is required. If the primary credit card is declined, the secondary card on file will be charged. Should both cards ♦ WE ARE NOT RESPONSIBLE FOR BANK CHARGES DUE TO A DECLINE OR OVERDRAFT. Child's Name:\_\_\_\_\_\_ School: \_\_\_\_\_ Primary Account Name (as it appears on credit card):

CC Number: \_\_\_\_\_\_ Exp Date: \_\_\_\_\_\_

Billing Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_ □Visa® □ MasterCard® **Secondary Account** Name (as it appears on credit card):

CC Number:

Billing Address:

Phone Number: □Visa® □ MasterCard® PROGRAM OPTIONS (Please check appropriate box(es): ☐ After-School Enrichment Program ☐ Class Only (8/9/10 week session) ☐ 5 DAYS ☐ 4 DAYS ☐ 3 DAYS ☐ 2 DAYS ☐ 1 DAY Name of Class:  $\square$  M  $\square$  T  $\square$  W  $\square$  TH  $\square$  F Session: (circle) 1 2 3 4 ☐ Drop-In Care ☐ E.A.S.E. ☐ AM Program (@ Serrania & Valley ONLY) (As needed basis)  $\square$  M  $\square$  T  $\square$  W  $\square$  TH  $\square$  F Check here if splitting tuition with another party: Name: Please charge the tuition: ☐ Monthly ☐ 2 Payments (Aug & Jan) ☐ One Payment for the Year (Monthly payments will be charged to your account by the 1<sup>st</sup> of every month). I hereby authorize Enrichment Educational Experiences/E3 to charge my credit card account by the 1st of every month for the tuition payment for my child's participation in the program. Signed: \_\_\_\_\_\_ Date: \_\_\_\_\_